

# MIAMI TOWNSHIP CLERMONT COUNTY, OHIO

2018 BUDGET Township Administrator Budget Message

**December 8, 2017** 

# ON SHIP

#### 2018 BUDGET MESSAGE

Township Administrator's Budget Message

# **Introduction**

I am pleased to present you with the draft Miami Township 2018 Budget. Similar to the 2017 Budget, as we see additional construction in the Township the revenues are improving in most of our funds. With the new valuation recently completed by the Clermont County Auditor's Office we have forecasted an increase in revenue of five percent (5%) for funds that are derived from inside millage such as General Fund and Road & Bridge Fund and a two percent (2%) increase in the other funds that are collected with outside millage.

We are an organization in the service sector, so understandably personnel costs are the largest portion of our budgets. While we enjoyed zero and close to zero increases to our health insurance premiums in 2016 and 2017, like many organizations we are not as lucky now and will experience a 16% increase in the premiums. In 2018 we are investing in a new wellness and well-being program for employees as one of the methods to reduce future costs escalations. By prompting and rewarding employees to make improvements in their health-related behavior we endeavor to lower the costs of health care in the long run.

The Fiscal Office and I are always welcoming any suggestions that the Board would like to request to the format or content of the budget.

We continue to see new investments being made in the Township in both the residential and the commercial markets. 2016 saw approximately 65 housing starts made and we will end 2017 with approximately 85 new homes. This is a positive, sustainable growth rate. Commercial projects of either building modifications for new tenants or new construction also increased in 2017. Staff is constantly working to have a more diversified tax base.

For the fifth year now since the end of the recession we are able to replace some assets that were deferred during the worst years of the recession. The use of Tax Increment Finance funds for capital purchases, particularly in Safety Services, has helped conserve other levy funds for operating costs.

Contained in this budget are funds to complete Phase 2 of the improvements to our information technology network. Funds from the General Fund and Safety Services Funds are earmarked to replace antiquated equipment for each of our campuses for file backup, storage, disaster recovery and redundancy.

Staff continues to identify ways to save money through energy efficiency projects. The modifications made to the existing fire stations have resulted in reduced gas and electric bills. Mr. Musselman completed the conversion of the Civic Center and Service Department to natural gas. That has allowed us to eliminate the purchase of costlier heating fuel from the 2018 Budget. A new project planned in the 2018 Budget is to change the bulbs within the existing decorative street lights on Business 28 with high efficiency LED lights.

Lastly, I want to recognize the critical assistance from Assistant Fiscal Office Bill Taphorn in the preparation of this budget. I appreciate the cooperation that exists between the Fiscal Office and Administration. I also want to recognize administration receptionist Robin Grover for temporarily backfilling the Finance Associate position earlier this year when we had an extended vacancy. She did so admirably and with a positive attitude so that our financial operations went smoothly.

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#### 2018 BUDGET MESSAGE

Township Administrator's Budget Message The budget message is divided into sections:

Overview of Township Staffing Overview of Debt Service Overview of Capital Budget and Major Purchases Overview of the TIF/RID Work Program

### **Trends and Overview of Township Staffing**

In 2017 we continued to see a trend of turnover in our ranks as a larger percentage of our employees reach eligibility for retirement. The process of attracting and retaining the best and most professional employees who we can provide to serve our residents is going to be a trend that will be concentrated on for the next several years.

Since the Police Department still has a smaller compliment of officers than it did the last decade, this Budget anticipates a couple of those positions returning to have sufficient coverage during the peak afternoon and evening hours when calls for service are at the highest volume. While the Department made a case for three new personnel, two are being supported in this draft budget.

Within the Fire and EMS Department budget there is a proposal to reduce expenses on salaries overall by converting sixteen of the existing part-time positions to the equivalency of 6 full-time positions. There would be a net decrease in salary costs by reducing some of the overtime to full-time employees. If successful, this effort would still have approximately forty part-time firefighters on our roster. The fire and paramedic industry nationwide is faced with an increasing challenge of finding enough men and woman who want to stay on as part-timers. The turnover rate is increasing, which drives up the costs of hiring and training new personnel.

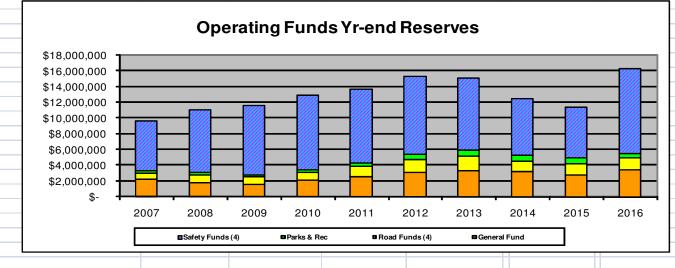
The Service Department remains several employees short, including two supervisor positions that have been vacant since 2011. We will need to address the staffing levels of this department as it is becoming increasingly harder to meet the needs for residents as our infrastructure and parks continue to grow. Filling at least one of the vacant full-time positions needs to be seriously evaluated in 2018 so that we do not have work levels fall behind when we have one or more employees out for either a personal or workplace injury, which occurred multiple times in recent years.

This budget reflects having a full-time code enforcement officer for the first time since April of 2015. In order to better keep pace with the increase in residential and commercial construction inspection and to enforce the property maintenance and code violations to the high level that our residents demand, part-time code enforcement officer Nick Colliver will perform these duties full time beginning in January.



Township Administrator's Budget Message Below is the table of past year-end balance trends.

Yr-end Balance	Ge	neral Fund	Roa	d Funds (4)	Pai	ks & Rec	Saf	ety Funds (4)		Operations Totals	TH	& RID (24)
2007	\$	2,209,696	\$	828,799	_	297,051	\$	6,292,646	\$	9,628,192	\$	564,034
2008	\$	1,850,025	\$	942,265	\$	272,530	\$	8,041,168	_	11,105,988	\$	1,171,128
2009	\$	1,602,996	-	918,303	\$	237,069	\$	8,882,757	\$	11,641,125	\$	1,590,119
2010	\$	2,121,046	\$	989,303	\$	369,300	\$	9,423,440	\$	12,903,089	\$	2,396,135
2011	\$	2,600,401	\$	1,243,486	\$	491,839	\$	9,319,948	\$	13,655,674	\$	2,694,472
2012	\$	3,086,012	\$	1,673,527	\$	638,873	\$	9,968,104	\$	15,366,516	\$	2,639,446
2013	\$	3,359,562	\$	1,783,613	\$	787,871	\$	9,209,189	\$	15,140,235	\$	3,041,882
2014	\$	3,215,112	\$	1,278,569	\$	818,518	\$	7,210,456	\$	12,522,655	\$	2,963,420
2015	\$	2,818,603	\$	1,394,444	\$	714,683	\$	6,441,347	\$	11,369,077	\$	2,071,520
2016	\$	3,451,299	\$	1,556,572	\$	505,914	\$	10,746,729	\$	16,260,514	\$	2,509,605
	To	wnship Prop	erty \	√alues are 3.	5% I	pelow 2009'	s					
	Incl	ludes 2012 \$	1,000	0,000 debt is	sue	for Fire Truc	cks					
	Incl	ludes new 2.	5 mil	Safety Levy	& D	ebt Issue \$4	4,36	5,000				
	Ref	lects over \$2	,250	,000 of Estat	e Ta	x revenue (2	2010	-2013)				
	Ref	lects over \$2	2,250	,000 of Estat	e Ta	x revenue (2	2010	-2013)				







The following three sheets are spreadsheets that Bill Taphorn is tracking so that we can view historical revenue trends in each fund.

A17100 Oper:BUC Date 12/7/2017			MIA	AMI TOWNSH Budo	MIAMI TOWNSHIP CLERMONT COUNTY Budget Analysis	COUNTY				Page 1 Time 11:32 AM	Page 1 :32 AM
		Av	e (2006-11) lo	ss/yr based o	Ave (2006-11) loss/yr based on State Budget revisions =	revisions =	1,439,278				
		1,822,981	1,352,451	1,280,036	1,302,578	1,667,121	1,210,498				
General Fund	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
REAL ESTATE TAX	699,196	755,039	829,863	863,227	809,967	748,273	684,085	685,476	689,803	713,824	723,533
PERSONAL PROPERTY TAX	40,305	34,504	22,326	29,978	31,270	16,819	3,681	77	7	14,781	37
PERMISSIVE SALES TAX	113,357	81,842	56,205	49,677	47,807	51,181	49,709	57,489	29,057	61,507	62,845
ZONING REV (2006+7/#2080)	129,090	157,137	86,166	73,348	59,855	61,988	70,814	68,622	64,689	90,853	92,751
FRANCHISE FEES	252,675	265,970	264,004	273,575	354,329	290,250	307,015	303,856	302,093	304,548	313,388
FINES	9,353	18,506	15,365	25,396	20,789	42,118	35,804	52,026	43,951	11,901	31,282
INHERITANCE TAX	774,641	310,407	462,468	422,016	783,423	646,381	594,003	249,194	53,102	1,456	1,037
LOCAL GOVERNMENT TAX	269,208	239,826	298,492	183,582	205,014	189,323	91,548	102,433	101,211	143,106	138,451
Liquor & Cigarette fees	29,589	29,173	27,604	29,415	25,469	29,712	32,552	28,037	30,860	31,187	29,393
ROLLBACK & HOMESTEAD TAX	83,100	92,519	111,204	99,884	107,756	105,132	97,330	98,334	98,978	101,715	101,784
INTEREST	300,978	468,699	317,665	39,655	33,611	124,411	140,462	123,362	103,979	109,968	118,639
Other Rev (various)	3,645	69,455	48,451	37,497	20,677	39,790	20,659	45,694	55,272	20,938	41,904
Rentals & Leases (various)	55,509	65,576	71,446	73,498	112,908	70,047	65,143	51,062	47,598	128,789	54,009
Special Assesments (various)	2,302	0	605	8,722	13,729	6,543	14,533	13,672	12,393	8,961	8,717
			Re	Reimb of Indirect Overhead =	t Overhead =	259,510	381,550	400,000	415,500	384,200	403,500
Operations ? ? Sub-total =	2,762,947	2,588,653	2,611,864	2,209,469	2,626,604	2,681,478	2,588,888	2,279,334	2,078,493	2,127,734	2,121,270
				2	2006 thru 2012 Ave Rev/yr =	ve Rev/yr =	2,581,415	% decline / 2006-12 Ave = wo/ Overhead Reimb =	decline / 2006-12 Ave = wo/ Overhead Reimb =	(17.58)	
Sponsorships Mid Sum/Meadows	77,540	300,000	7,831	44,621	Debt Is	Debt Issue costs =	51 343				
Transfers / Advances in	0	170,000	150,000	0							
OTHER FINANCING & Prop sale Extraordinary Gen Fund Rev. =	3,193,635	3,230,553	1,390 2,771,086	0 3,154,090	94,900 2,721,504					교	RID (3) expired 567,128



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**Budget Analysis** 

MIAMI TOWNSHIP CLERMONT COUNTY

Service Dept. Overall											
MOTOR VEHICLE LICENSE TAX	51,607	51,721	46,102	53,909	55,473	56,118	56,976	57,274	57,802	55,049	60,992
INTEREST	6,719	13,003	4.009	989	269		•		0	0	0
MVR Fund #2010 Total =	58,326	64,725	50,112	54,595	55,742	56,118	56,976	57,274	57,802	55.049	60,992
GASOLINE TAX	275,673	312,586	324,904	306,792	267,263	279,960	270,820	276,871	281,110	282,783	281,317
INTEREST	35,899	45,442	51,389	6,863	1,411						
OTHER	0	0	0	6,218	0						
Gasoline Tax #2020 Total =	311,572	358,029	376,293	319,872	268,674	279,960	270,820	276,871	281,110	282,783	281,317
REAL ESTATE TAX	1,244,611	1,256,120	1,258,101	1,372,693	1,316,621	1,309,477	1,197,149	1,199,580	1,206,865	1,249,184	1,265,911
PERSONAL PROPERTY TAX	63,666	60,382	39,070	52,461	52,621	28,319	6,441	134	12		
ROLLBACK AND HOMESTEAD	145,424	147,341	189,226	93,915	184,892	183,979	170,330	172,064	173,212	178,004	178,121
OTHER	35,885	4,709	2,608	114,023	5,028	17,175	20,663	13,611	13,317	19,262	12,969
Road & Bridge #2030 Total =	1,489,587	1,468,552	1,489,004	1,633,092	1,559,162	1,538,950	1,394,583	1,385,389	1,393,406	1,446,450	1,457,001
PERMISSIVE TAX	278,131	286,468	276,443	334,293	343,466	337,197	349,541	348,930	356,492	370,920	369,522
SNOW REMOVAL CHARGES	0	0	71,149	162,251	20,568	33,548	6,334		21,543	36,772	12,725
OTHER	49,467	44,549	27,515	6,390	1,997				2,160		
Permissive Tax #2040 Total =	327,598	331,018	375,108	502,934	366,031	370,745	355,875	348,930	380,195	407,692	382,247
Total for 4 Road Funds	2,187,083	2,222,323	2,290,517	2,510,493	2,249,609	2,245,773	2,078,254	2,068,464	2,112,513	2,191,974	2,181,557
Park Fund #2060											
REAL ESTATE TAX	096'696	986,793	995,790	964,537	997,547	997,725	978,641	982,276	990,311	987,871	1,000,671
PERSONAL PROPERTY TAX	095'29	64,695	41,861	55,910	56,179	30,342	6,901				
ROLLBACK AND HOMESTEAD	106,651	111,317	138,310	142,659	129,007	128,950	130,893	132,413	133,373	131,253	131,434
OTHER REVENUE & Rentals	15,675	7,491	33,324	64,159	79,441	26,866	51,009	76,347	102,428	139,809	84,182
RECREATION RECEIPTS	124,114	151,534	158,474	139,777	153,649	172,318	152,843	150,647	157,488	162,748	144,433
MIDSUMMER AT THE MEADOWS	0	73,448	83,775	15,225	39,464	33,744	,				
#2060 Total =	1,283,959	1,395,278	1,451,533	1,382,268	1,455,287	1,389,945	1,320,287	1,341,683	1,383,600	1,421,681	1,360,720

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Date 12/1/2011				Bud	Budget Analysis					IIMe 11:32 AM	Z AIM
Police Dept.											
REAL ESTATE TAX	2,336,212	2,367,602	2,421,213	2,453,253	2,385,433	2,389,942	2,421,648	2,440,101	2,466,786	2,468,557	2,502,867
PERSONAL PROPERTY TAX	266,127	284,658	184,189	247,316	237,659	131,424	30,366	633	58		
FEES + FINES + FORFEITURES	19,636	275	2,819		09	0					
ROLLBACK AND HOMESTEAD	244,563	253,844	316,542	155,100	295,835	295,704	300,205	303,701	305,874	301,029	301,435
OTHER REVENUE-POLICE	115,045	126,205	121,800	104,804	84,109	125,633	118,116	169,573	132,052	182,158	148,456
Police #2090 Total =	2,981,583	3,032,585	3,046,563	2,960,523	3,003,096	2,942,703	2,870,335	2,914,008	2,904,770	2,951,744	2,952,758
Fire & EMS											
REAL ESTATE TAX	1,786,568	1,835,498	1,761,981	1,903,846	1,849,369	1,852,707	1,877,011	1,890,713	1,910,785	1,912,017	1,938,348
PERSONAL PROPERTY TAX	199,938	211,337	133,770	183,613	177,166	99,116	22,544	470	43		
OTHER REVENUE	30,411	19,818	13,961	73,819	58,696	46,703	26,930	834			
EMS TRANSPORT FEE	118,494	46,986	74,428	120,956	101,357	109,220	111,561	118,822	497,009	716,355	792,581
ROLLBACK AND HOMESTEAD	162,738	206,287	247,992	81,493	232,014	231,911	235,437	238,182	239,887	236,086	236,171
E.M.S. #2100 Total =	2,298,148	2,319,926	2,232,131	2,363,727	2,418,602	2,339,657	2,273,483	2,249,021	2,647,724	2,864,458	2,967,100
REAL ESTATE TAX	1,274,496	1,267,593	1,405,337	1,331,328	1,276,642	1,278,342	1,294,384	1,304,128	1,317,751	1,318,881	1,336,913
PERSONAL PROPERTY TAX	141,536	146,642	97,861	127,703	123,789	68,774	15,643	326	30		0
OTHER REVENUE	7,796	403	2,517	27,811	23,618	12,748	19,337	313,057	82,138	37,274	82,165
ROLLBACK AND HOMESTEAD	162,896	142,965	173,563	119,118	161,882	161,810	164,268	166,178	167,375	164,723	165,178
Fire #2110 Total =	1,586,723	1,557,603	1,679,278	1,605,960	1,585,931	1,521,674	1,493,632	1,783,689	1,567,294	1,520,878	1,584,256
Safety Fund #2120										Nev	New 2.5 mil Levy
Safety Levies 3-combined	6,038,426	6,156,397	6,343,306	6,420,983	6,311,199	6,319,475	6,253,947	6,281,527	6,328,017	6,303,873	8,943,729
									Debt	Debt Proceeds =	4,365,000
Safety Fund Other Rev	368,694	252,353	110,625	142,630	136,114	75,863	31,502	463,446	214,536		29,228
Safety Fund #2120 Total =	6,407,120	6,408,750	6,453,931	6,563,613	6,447,313	6,395,338	6,285,449	6,744,973	6,542,553	6,303,873	13,337,957
4 Combined Safety Funds =	13,273,575 13,318,864 13,411,903	13,318,864	13,411,903	13,493,823	13,454,942	13,199,372	12,922,899 13,691,691	13,691,691	13,662,341	13,662,341 13,640,953	20,842,071



# **Overview of Debt Service**

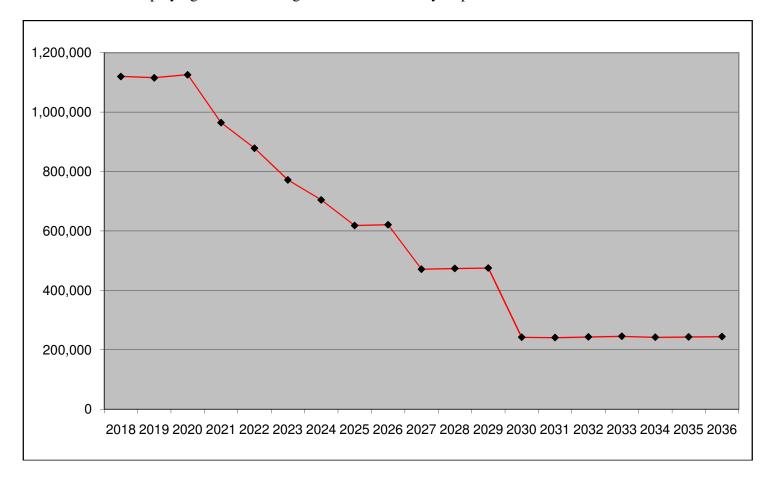
Miami Township continues to have a very low debt ratio for a community and budget of our size. Funds to repay existing debt and bonds will come from TIF revenue. Our TIF and RID districts which have development already existing in them are a steady, reliable source of revenue for permitted safety services and infrastructure projects. The Township was able to sell the bonds at a very low interest rate because of our strong financial conditions and we received a competitive Aa2 rating from Moody's.

A positive note in regards to the Township's debt service is that three older debts were paid off in 2017: the Civic Center Road Project, previous ambulances, and Loveland Miamiville Road improvements. This retired \$145,000 annually from our debt schedule.

Actual D	ebt Issued Ma	ay 2016		Total	13.8353%	Total			So	urces & Uses	Summary
New	Fire /EMS Bldg	PD Bldg	Fire Equipt	Safe Only	Mvl Sewer	P+I due/yr	<u>Year</u>	20-yr	\$	3,365,000	Fire /EMS Bldg Construction
2016	61,655	8,350	7,000	77,005	13,375	90,380	2016	10-yr	\$	500,000	Police Bldg Rehab
2017	248,310	61,700	114,000	424,010	96,750	520,760	2017	5-yr	\$	500,000	Two Ambulances
2018	245,810	60,800	112,000	418,610	95,350	513,960	2018	10-yr	\$	800,000	AIM-MRO Sanit Sewer Ln (TIF)
2019	243,310	59,900	110,000	413,210	98,950	512,160	2019		\$	701,791.25	premium (4% Mrkt. orientation)
2020	245,810	64,000	108,000	417,810	97,450	515,260	2020		\$	5,866,791.25	= Total
2021	240,610	57,000	104,000	401,610	94,450	496,060	2021		\$	(95,760.55)	Overall cost of issuance withheld
2022	245,410	60,200		305,610	96,450	402,060	2022	Wire to us =	\$	5,771,030.70	= Net Proceeds
2023	244,810	58,200		303,010	98,250	401,260	2023		\$	5,165,000	Project costs
2024	244,010	61,200		305,210	94,850	400,060	2024		\$	606,030.70	= Net Premium (-cost to issue)
2025	243,010	59,000		302,010	96,450	398,460	2025				
2026	241,810	61,800		303,610	97,850	401,460	2026			P+I Reserves	•
2027	242,010	-		242,010		242,010	2027		\$	83,846.00	TIF Fund #5140
2028	245,410			245,410		245,410	2028		\$	522,184.70	Debt Fund #1100
2029	243,410			243,410		243,410	2029		\$	606,030.70	
2030	242,290			242,290		242,290	2030				
2031	241,000			241,000		241,000	2031				
2032	243,400			243,400		243,400	2032				
2033	245,400			245,400		245,400	2033				
2034	242,000			242,000		242,000	2034				
2035	243,400			243,400		243,400	2035				
2036	244,400			244,400		244,400	2036				
_	4,937,275	612,150	555,000	5,860,025	980,175	7,084,600	= Total P	+l			
						337,362	= Ave/yr				
	\$ 3,365,000	\$ 500,000	\$500,000		\$ 800,000	= Project Cos	it				
						\$ 5,165,000					



Chart and Table Displaying all Outstanding Debts and when they Expire:



Prior Yr P+I	Remainina	2016 Debt	2017		
Year	P&I	added P+I	5-yr	<b>Combined</b>	
2018	498,010	513,960	108,021	1,119,991	
2019	495,410	512,160	108,022	1,115,592	
2020	502,510	515,260	108.023	1,125,793	
2021	360,460	496,060	108,024	964,544	
2022	368,410	402.060	108.025	878.495	
2023	370,510	401,260		771,770	
2024	304,410	400,060		704,470	
2025	219.860	398.460		618.320	
2026	219,540	401,460		621,000	
2027	229,080	242,010		471,090	
2028	228,200	245,410		473,610	
2029	231,750	243,410		475,160	
2030		242,290		242,290	
2031		241,000		241,000	
2032		243,400		243,400	
2033		245.400		245.400	
2034		242,000		242,000	
2035		243.400		243.400	
2036		244,400		244,400	
	4,028,150	6,473,460		11,041,725	= 2018-2036 P+I

Overview of Capital Budget and Major Purchases

Township Administrator's Budget Message

Each department has prepared a vehicle and equipment replacement schedule. These schedules are located behind the "Capital" tab of this document. These schedules are used as guides for the replacement of equipment and vehicles.

Staff has a renewed dedication to seeking grants, when eligible, to pay for a portion of capital improvements. Mr. Musselman and I continue to submit grants requesting OPWC assistance for our road/landslide improvement projects.

Now that many of our park features are approaching fifteen years old, their condition is such that replacement will be required for more items. The refurbishing and maintenance of several park equipment at various parks is included in the proposed capital budget.

The are not quite the number of proposed large construction projects as we had in 2017. We will still be very challenged with constant maintenance of assets, but 2017 may have seen us accomplish the most varied construction projects in at least a generation. We completed new Fire Station 29 and the lower level of the Police Department remodel, constructed new sidewalks on both Wolfpen and Buckwheat Roads, fixed the emergency landslide repair on Dry Run Road, completed the bank restoration/retaining wall around the Lake a Miami Meadows Park, replaced decorative fencing along SR 28, and constructed sidewalks with the Spirit of '76 Park.

With decreased revenues in the various Service Department funds Mr. Musselman has a concern that at our current rate we will not be able to keep pace with what we should be doing for our annual street repaving program. We need to continue discussing solutions to a revenue problem that we have. With 156 miles of roads we should be resurfacing approximately eight miles per year and we are only able to pave between four and one half to five.

The proposed purchases of vehicles and equipment are shown below by department and Fund:

# **Capital Budget and Major Purchases**

There are capital improvements and major purchases proposed by each department. These include proposed purchases in 2018 and some are carry-over purchases from 2017, which for a variety of reasons were delayed until next year.

Each department has prepared a vehicle and equipment replacement schedule. These schedules are located behind the "Capital" tab of this document. It is important to note that in some cases it can take 6 months to a year to build and outfit new vehicles such as dump trucks, ambulances and fire engines.

The proposed purchases of vehicles and equipment are shown below by department and Fund.

# **Administration and Fiscal Office**

General Fund

Civic Center ground sign replacement \$ 4,000 Civic Center Brick Entrance Repairs (carryover from 2017) \$ 20,000



Township Administrator's Budget Message	
Civic Center Employee Entrance Stairs & Walk Repairs (carryover	r)\$ 5,000
Civic Center Replace Double Front Doors & Ramp	\$ 8,500
Civic Center replace windows with broken seals - phase 1	\$ 25,000
Civic Center floor replacement: lobby, Miami & Mulberry rooms	\$ 34,500
Replace conference room seating	\$ 3,300
Civic Center Exterior security cameras	\$ 5,000
Upgrade Network Infrastructure, second phase	\$ 51,000

# **Service Department**

<u>Permissive</u>	Tax	M.V	'.R.	Fund
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Annual Paving Program \$400,000

# Motor Vehicle License Fund

Annual Paving Program \$ 63,000

# Road and Bridge Fund

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Klondyke Rd. Landslide Repair	\$250,00(seeking OPWC partial grant, & from TIF &
	RID funds)
Replace 1 large salt truck (truck + build)	\$150,000
Replace ¾ Ton Truck	\$ 35,000
Wireless Upgrade	\$ 3,800
Replace existing flooring with epoxy	\$ 25,000
Replace existing road mower	\$ 85,000
Replace existing Bobcat skid steer	\$ 50,000
Asphalt milling machine	\$ 15,400
Front loader forks	\$ 2,500
Service Dept. Vehicle & Equipment Storage Facility	\$200,00 (from TIF & RID funds)

# **Cemetery Fund**

Columbarium	\$ 6.300

# Park Fund

Kuboto commercial 60" mower (trade-in)	\$ 14,500
Toro commercial mower (trade-in)	\$ 57,000
Toro Turf Aerator	\$ 6,500
Enclosed Mowing Trailer (trade-in)	\$ 8,000
Lift gate for the Parks Supervisor truck	\$ 3,000
Leming House roof, flashing and gutters	\$ 35,000
Leming House flooring replacements	\$ 20,000
Paint two storage garages at Riverview Park	\$ 5,200
Replacement picnic tables, grills & trash cans	\$ 17,500
Replace skate park	funding source?



Township Administrator's Budget Message

Repair/replace section of tennis court fence @ community park	\$	3,000
Refinish bathroom floors at Miami Meadows pavilion & Riverview	v \$	5,200
Replace drinking fountains at various parks (carryover)	\$	12,000
Extend Paxton Ramsey utility storage area (carryover)	\$	18,500

# Police Department Public Safety Funds

Police Vehicles – Ford Interceptors x 2 (equipped)	\$101,600
Detective Vehicles - Ford Interceptors x 2 (equipped)	\$ 60,000
Body worn cameras	\$112,000
Lower level Police Station wall guards	\$ 10,800
Interior and exterior doors x 4	\$ 5,900

# Fire Department Public Safety Fund

2017 Fire engine purchase debt payment (1st of 5)	See debt \$108,000
2018 Fire engine purchase	See debt \$350,000
Extrication equipment replacement	\$115,000 (grant?)
Turnout gear and accessories	\$ 81,000
Landscaping & building improvements Stations 27 & 28	\$ 20,500
Cardiac monitor replacement	\$ 55,000
Monument Sign for Station 28	\$ 39,500
Tactical Vest and helmet replacement	\$ 28,000 (grant?)
Thermal imaging camera replacement	\$ 15,500
Communication equipment and accessories	\$ 10,000
Information technology network improvements	\$ 15,000

# TIF Funds

Branch Hill Guinea/Cook/Weber Road improvements with TID	\$400,000
Dry Run Road rebuild project (79% of costs covered by grant)	\$ 20,000

As has been the policy of the Board of Trustees all Capital budget and equipment purchase items will come back before the Board for discussion and approval before any purchase is made.



Township Administrator's Budget Message

# Overview of the Tax Increment Finance District (TIF) and Residential Incentive District (RID) Funds

The TIF & RID Funds will have a 2018 estimated beginning balance of \$2,236,470 with estimated revenue of \$5,205,100. After accounting for reimbursement to schools of \$2,943,155, payment to the County TID and payment of debt service, there will be \$2,966,304 available for capital projects. The forecasted reserves of \$2,075,304 is an increase over the amount in the 2017 TIF Budget.

Below is an overview of the 2018 expenditures:

School Reimbursements	\$2	2,943,155
Auditor Fees	\$	62,461
TID Contributions	\$	500,000
Capital Improvements	\$	891,000
Debt Service	\$	969,650
Reserves	\$2	2,075,304

A detailed spreadsheet has been provided that summarizes the TIF & RID revenues and expenditures by individual fund. This spreadsheet is a valuable long term planning tool for future capital improvements.

### 2018 Work Program

Staff will be as busy as ever with operations for regular provision of service and project management of a large number of building and infrastructure improvements. Some of these will include another project on Dry Run Road and planning for a large project on Klondyke Road. Several improvements need to be made to the Leming House as well as several smaller park improvements. Administration will be very occupied working on some agreements for economic development projects on Route 50, another one at the SR 28 gateway area as well as small in-fill commercial buildings. Some additional funds have been proposed for new signs and methods of advertising as everyone on the Leadership Team continues our effort to increase awareness and marketing of our Miami Township "brand" through PR efforts. The Community Development Department will continue evaluating updating the codes and review the long range plans used as guides that will be evaluated.

Respectively Submitted,

Jeff Wright Miami Township Administrator